

C.A.R.E. and Access Online Financial Terms and Concepts

The table below shows Access® Online terms that are conceptually similar to terms in C.A.R.E. We hope you find this information useful during the transition from C.A.R.E. to Access Online. Keep in mind, however, that the two systems are completely separate, so the terms and concepts are not exact equivalents. You will also find terms and concepts in Access Online that do have a similar term or concept in C.A.R.E. For information on those terms, refer to the appropriate user guide and the glossary.

C.A.R.E. Term or Concept	Access Online Term or Concept	Comments
Accounting Code Segment	Accounting Code Segment	In both systems, this term refers to a portion of the accounting code structure, including the portion's name and length (e.g., the Appropriation segment with eight characters).
Accounting Code Structure	Accounting Code Structure	In both systems, this term refers to the number of accounting code segments, their names, and their segment lengths.
Alternate Line of Accounting, Alt LOA, or ALOA	Alternate Accounting Code (AAC)	In both systems, this term refers to a complete line of accounting (other than the default accounting code) presented to the user as a text name for selection (e.g., Training, Office Supplies) during transaction reallocation or account setup.
Child Rule Set	Child Accounting Validation Control (AVC)	Both terms refer to a subordinate set of parameters, based on an existing AVC or a parent rule set, that control which accounting code values cardholders have available and how they can reallocate transactions (e.g., which segments require entry, which values are valid). Like a child rule set, a child AVC is based on a preceding rule set/control and must be at least as restrictive as the parent rule set/original AVC.
Cost Allocation	Accounting Code Management	Both terms refer to the high-level function for setting up and modifying accounting code structures and controls/rules (e.g., AVCs, child AVCs, AACs).

U.S. Bank Access® Online: Financial Terms *Quick Reference*

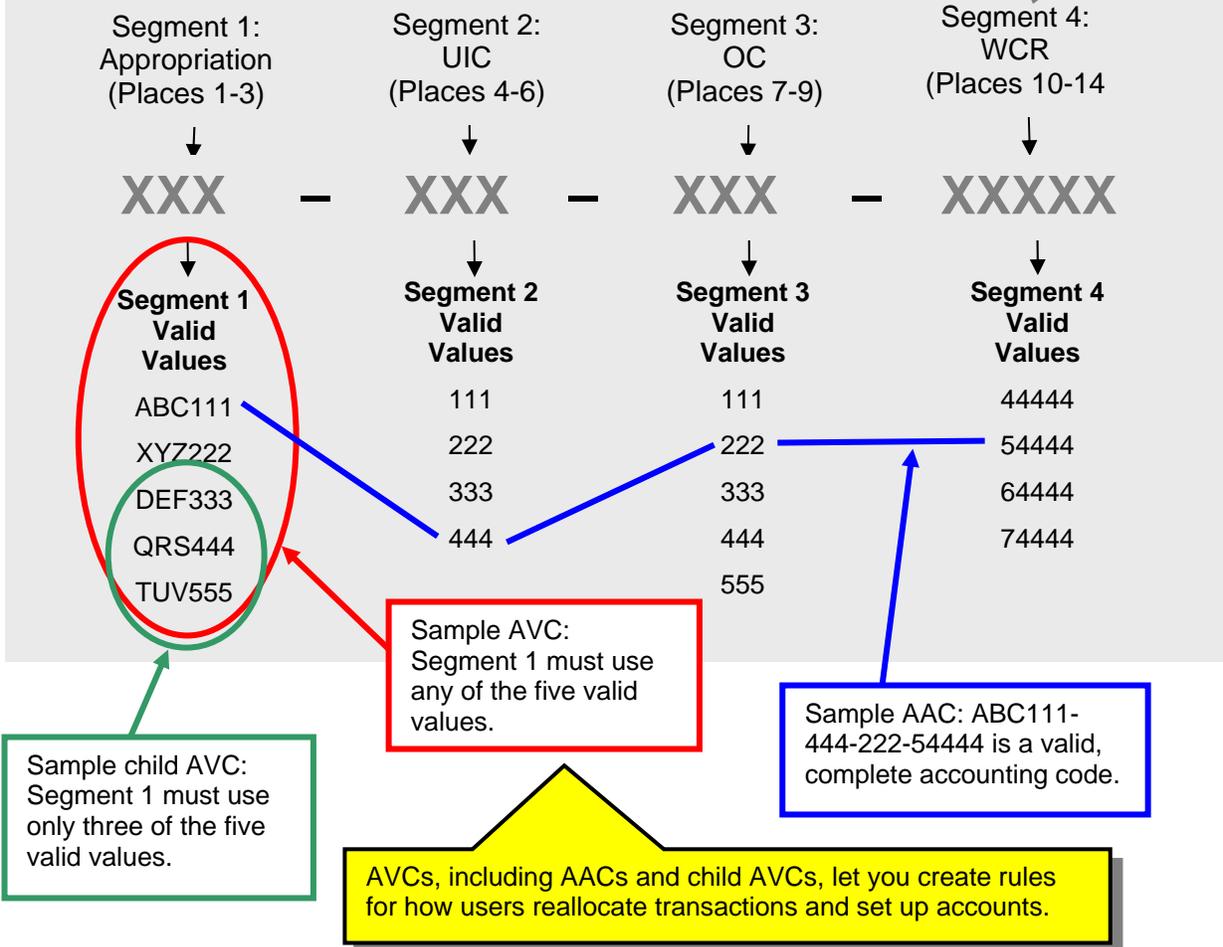
C.A.R.E. Term or Concept	Access Online Term or Concept	Comments
Default Accounting Code	Default Accounting Code	In both systems, this term refers to the accounting code assigned to a managing account or cardholder account during account setup. In both systems, you can set up the function so that transactions automatically take the default accounting code of the cardholder or managing account associated with the transaction.
Rule Set	Accounting Validation Control (AVC)	Both functions control how users reallocate transactions (e.g., which segments are required, which values are valid) and/or set up default accounting codes.
Hierarchy Node	Processing Hierarchy Position	Both terms refer to the place in your organization's structure (as the structure exists in the system) that controls which accounts a rule or control will apply to. In Access Online, this structure has values for Bank, Agent, Company, Division and Department.
Managing Account Assignment	Validation Triggers	Both concepts refer to your specification of when the system uses a rule set (C.A.R.E.) or an AVC (Access Online). Validation triggers in Access Online refer to when the system checks against the AVC (e.g., during managing account setup, during transaction reallocation). In C.A.R.E., the system automatically checks the rule set when you assign a managing account to a rule set at a specific hierarchy node.
Parent Rule Set	Accounting Validation Control	Both terms refer to the parameters you set up to control how users reallocate transactions and/or set up default accounting codes. Access Online simply has AVCs and subordinate child AVCs, while C.A.R.E. has parent rules sets and child rule sets. C.A.R.E. parent rule sets include all accounting code values, segments and required fields.
Required Field	Entry Required Option	In both systems, these terms refer to requiring that users specify a value for a segment, such as when constructing an account's default accounting code, reallocating transactions, or building an AAC or child AVC.

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Restrictiveness	Restrictiveness	In both systems, the child (rule set or AVC) must be at least as restrictive as the rule set/AVC the child is based on. For example, if the original parent rule set/AVC required entry for the Appropriation segment, the child must also require entry for the Appropriation segment.
Require and Validate Options	Validating Settings	See <i>Validate Option</i> entry and the <i>Required Option</i> entry.
Validate Option	Validate Numeric Validate against VVL	Both terms refer to requiring the system to check against a list of correct accounting code values. In C.A.R.E., you have just one option: validate or do not validate against the child rule set's values. In Access Online, you can also set to validate or not validate against an AVC's or child AVC's valid values, but you can also specify whether to validate numeric (the value must be a number).
Value Selection and Modification	Valid Values List Upload	Both concepts refer to the process by which you incorporate correct accounting code values in the system. In C.A.R.E., you specify which values to include in a child rule set by selecting from values in the parent rule set that U.S. Bank set up. Once the values are in the child rule set in C.A.R.E., you can use them to create an alternate line of accounting. To modify values in C.A.R.E., you search and select the child rule set and then add and remove values. In Access Online, you upload a VVL and then build an AVC using the VVL. In Access Online, you can also modify a VVL in the system via upload of a revised file or via on-line modification.
Value Description	Description	Both terms refer to the text description for the actual alphanumeric accounting code value. In C.A.R.E., you can view a value's description on the screen. In Access Online, the text description of a value is only viewable in the comma-separated file you use to upload the VVL.

The accounting code structure determines the number of segments, segment name, and segment length.

Sample Accounting Validation Controls



LEARN MORE

For more detailed information, refer to the *Government Glossary*. You can also refer to the *Accounting Validation Controls* and *Accounting Code Structures* web-based training lessons and user guides. This training documentation is available at:

<https://wbt.access.usbank.com>

Contact your A/OPC for the most current passwords.

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