



**United States Military Academy Library
Gifts-in-Kind Donation Form**

Thank you for your interest in donating materials to the United States Military Academy Library. Our collections are significantly enhanced by the generous contributions and gifts we receive.

By signing below, I acknowledge that:

1. I understand that gifts-in-kind accepted by the USMA Library become the absolute and unconditional property of the Library and cannot be returned to the donor for any reason. After the Library has taken possession of an item, the Library is free to make all decisions with respect to the processing, retention, storage, use, and disposition of that item. Materials, including portions of collective gifts, which the Library determines are not suitable for accessioning into the collections may be offered to other institutions or libraries, sold, or recycled in accordance with Library policies, procedures, and federal law.
2. I have read the complete Gifts and Donations policy (LPOM 3-1) available on the USMA Library website and agree to all its terms.

Signature _____ Date: _____

Name Printed: _____

Address: _____

Telephone: _____ Email: _____

Should this gift be publicly identified as anonymous? (circle one) YES NO

Please include this form with the items to be donated. Materials should be shipped to:

Mr. Christopher Barth
Librarian and Associate Dean
U.S Military Academy Library
Jefferson Hall, Bldg 758
758 Cullum Road
West Point, NY 10996