



MADN-LIB

15 September 2017

Library Policy Operating Memorandum No. 3.6.14

**USMA Library Support Statement
Department of Social Sciences**

1. **PURPOSE:** This memorandum describe how the USMA Library will support the Social Sciences (SOC) major student in Economics, American Politics, International Relations, and Comparative Politics learning outcomes and supporting objectives as outlined in the USMA 2018 Academic Program (“Red Book”).
2. **INFORMATION LITERACY:** The library will provide instruction to meet the following course learning outcomes.

SS201 SS202 SS307 SS360 SS366 SS389

<p>Student learning outcome(s) to be supported:</p> <ul style="list-style-type: none"> • A recognition of the need for, and an ability to engage in life-long learning • An ability to design and conduct experiments, as well as to analyze and interpret data.
<p>Learning outcome(s) from lesson plan that support learning outcome (s): Instructors will work with liaison librarians to identify topics most applicable to the core and research classes. Potential topics of instruction include:</p> <ul style="list-style-type: none"> • Review of literature • Scout • Catalog • Appropriate databases • Government documents • Google Scholar • Special and government libraries • Citation management • Citation metrics • Interlibrary loan <p>Activity: The activity is dependent on the topics selected by instructor and liaison librarian.</p>
<p>Information Literacy Frames:</p> <ul style="list-style-type: none"> • Research as Inquiry • Scholarship as a Conversation.
<p>Library Instruction Assessment: Cadets will receive an assessment to be completed after class.</p>
<p>How the class helped the instructor meet the identified course objective: Instructors will provide feedback on project performance and quality of sources.</p>





3. **COLLECTION DEVELOPMENT**

To support the Department's Student Learning Objectives, the Liaison Librarian will select materials highlighting political science and economics research. The library does **not** order textbooks required for classes.

Faculty will take an active role in collection development. They will consistently review new literature and make recommendations for purchase.

The library liaison will work to collect materials in support of Social Science programs according to the following criteria:

- Accreditation priorities.
- Appropriateness for the academic programs.
- Appropriateness for cadet and faculty research.
- Cost effectiveness where this does not impede programs.
- Lasting value of the content.
- Appropriateness of treatment level.
- Strength of existing holdings in same or similar subject areas.
- Suitability of format to application.
- Authority of author.
- Reputation of publisher.

4. **PUBLISHED SCHOLARSHIP:** Throughout the year, as faculty members publish, the department liaison officer will compile a list of published works. The Library will collect this information twice a year, covering the periods from 1 Jan to 30 Jun and Jul 1 to 31 Dec. These works will be collected for IID and the Dean's Celebration of West Point Authors.

- 1 Jan to 30 Jun (list completed NLT 31 Aug)
- 1 Jul to 31 Dec (list completed NLT 28 Feb)

5. **COPYRIGHT:** For copyright issues, faculty should consult the Library's internal SharePoint site. This site contains material developed by SJA, the Office of the Dean, and Faculty Council to help faculty understand and manage copyright-related issues in the classroom.

6. **PRINTING:** Courses that will require printed course packs or course notebooks in excess of 50 pages shall arrange for print production/distribution through book issue or the print plant. Cadets shall not be asked or expected to print large documents themselves.

7. **LIAISON ENGAGEMENT:** The liaison librarian shall be assigned a departmental faculty member as their counterpart (currently Dr. Thom Sherlock) to assist in the coordination of all





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liaison activities. Further, the liaison will maintain a physical presence in the department on the 2nd floor of Lincoln Hall weekly to assist cadets and instructors with research or library-related questions. Current office hours for AY2018 are 1330-1600 every Tuesday in LH204B. The liaison assists faculty members with integrating library materials in the design of their curricula as well as with their own professional research. Classroom instruction sessions are encouraged and provided upon request. Any opportunities to increase the effectiveness of the liaison's embedded library instruction efforts by utilizing existing or developing technologies, e.g. Blackboard, shall be actively pursued. Overall, the liaison makes it known that faculty may reach out for assistance with any library issues that may arise, whether requesting materials or troubleshooting problems accessing the library's website. The liaison is to be included on the departmental e-mail distribution list for This Week In Sosh (TWIS) to maintain an effective interface, and contributes a weekly posting about the library's collections, services and special events. Finally, the liaison serves as the point of contact for any departmental interaction with the library. To reinforce that role, the liaison speaks at all-department briefings at the beginning of each semester, and actively engages with new instructors during the Faculty Development Workshop. The liaison may engage further with faculty and cadets by participating in trip sections, e.g. to media outlets in New York City.

8. **EXPIRATION:** This policy is effective until superseded or rescinded.

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